

## **International Institute APC Meeting Minutes**

March 29, 2006

Present: G. Bousquet, D. Copperud, E. Covington, M. Curtin, M. Ferree, K. Hendley, J. Pevehouse, M. Schatzberg, A. Schleicher, S. Smith, A. Sutton, J. Tishler, A. Tripp, A. Vargas, C. Williams, L. Young, J. Zeitlin

I. Minutes of February 15, 2006 meeting read and approved, with amendment to the Development Studies discussion item.

### Miscellaneous items

The group discussed recent student/alumni events held by Southeast Asian Studies, CREECA and European Studies that were funded by grants from DIS in order to enhance relations with students and alumni, and to encourage students to pursue graduate and undergraduate certificates. The events were successful and well received. DIS and II members plan to continue these efforts in the future.

Cynthia Williams briefed the group on grants.gov and how the federal grant application system is changing. Faxed signatures on T forms are now accepted for faculty who are out of the country. Electronic signatures are not accepted, but may be in the future.

Gilles Bousquet asked for feedback about how to strengthen retention, as retention and recruitment are the primary agenda items of the next Deans Council retreat.

### II. Reports

A. Michael Curtin will send out program materials for the strategic planning workshop scheduled for April 7, 2006. The workshop will occur at the same time as the WAGE Governing Global Insecurities symposium on Global Biological Threats.

B. Aili Tripp spoke about outreach efforts regarding breaking international issues, encouraging Institute programs to be more proactive in their response to current events (i.e. Danish cartoon controversy). The Dean's office, esp. Ronnie Hess, is willing to provide support in the form of op-ed pieces, radio and television appearances, publicity, collaboration and visibility.

C. Antonia Schleicher spoke about NCOLCTL. Antonia has formed a steering committee that helped set the agenda for the upcoming national conference. Antonia encourages Institute programs to support and collaborate with NCOLCTL; some programs have already written NCOLCTL into their budgets.

### III. Discussion items

A. The group discussed changes to voting procedures for recruitment packages. The group concluded that the II Associate Director will circulate appeals for recruitment packages, asking if any member wishes to request an online vote. The APC voted to approve all recruitment requests that do not generate a request for an online vote. If an online vote is called for by any Institute

member, approval will be based on a simple majority vote. A summary of the new voting process will be revisited at the next APC meeting.

B. The group continued a discussion from the last meeting about Development Studies' application for Institute membership. Issues include: criteria for membership (which particular campus programs should be included?), the possibility of a tiered membership system, impact of membership changes on Institute funds. A subcommittee will be formed to discuss these issues and report back to the APC in September. Andy Sutton volunteered to serve on the subcommittee.

C. Tim Norris, Director of the UW Budget Office, met with the group to discuss the Tuition Remission Task Force recommendations, namely the \$8,000 annual surcharge per 33%+ PA and RA, to begin January 2007, which will be implemented to counteract budgetary shortfalls associated grad student appointments. APC members inquired about the rationale for the new policy by comparison to various alternatives. They also discussed various scenarios by which programs might respond to the new policy. Generally, directors are concerned that the new policy will have significantly adverse effects on their programs. According to Tim Norris, the Budget Office will be monitoring campus units to prevent "gaming" that is intended to circumvent the policy. Dean Bousquet encouraged Institute programs to consult the Dean's office with further questions about the surcharge and for strategies to cope with budgetary issues related to the surcharge and administrative issues related to the reduction of PA/RA positions.