

International Institute APC Meeting

Friday, October 20, 2006

206 Ingraham Hall

Members Present:

G. Bousquet (Director), J. Raducha (DIS and Interim Assoc Director), Steve Smith (IS Major, substitute for Pevehouse), Patrick Rumble (ES), Myra Marx Ferree (GES), Michael Schatzberg (AS), Aili Tripp (DIS and Research Circle Rep), Louise Young (EAS), Guido Podesto (LACIS), Michael Curtin (GS), Kathryn Hendley (CREECA), J. Tishler (A.D. rep), Steve Smith (A.D. rep), Michael Morris (IAP), Jonathan Zeitlin (WAGE).

Observers:

S. Dickson (DIS [minutes], CSA), Alberto Vargas (LACIS), Cynthia Williams (DIS), Ronnie Hess (DIS), Chris Schindler (IS Major).

Members Absent:

Joe Elder (GC), Uli Schamiloglu (MES), Andy Sutton (SEAS), Magdalena Hauner (L&S Associate Dean), Charles Halaby (L&S Associate Dean).

Item 1:

The meeting began at 1:35 p.m. Minutes of the May 3, 2006 meeting were distributed and discussed. Kathryn Hendley asked for amendment of the minutes to note that she was present at meeting. The minutes were approved with this amendment.

Item 2:

Bousquet announced that he and Raducha have met with each of the NRC programs individually over the past few months. He offered congratulations to the successful NRC applicants and noted that there is a campus “buzz” about these awards, especially that FLAS is being noted among the deans as important graduate student funding.

The paragraph “Ad Hoc Committee on Strategic Planning – 2006-2007” was distributed. Bousquet announced that the summer search for an Associate Dean/Associate Director of the Institute apparently targeted a too small set of potential applicants. The search has been closed. He announced that Joan Raducha will serve as Interim Associate Director of the International Institute and that a faculty committee has been appointed for strategic planning () Remarks were turned over to Raducha.

Raducha announced that Sharon Dickson has been appointed Assistant Dean in the Division at 30% time. Raducha will prepare the International Institute annual budget and monthly meeting agendas. Dickson will prepare and distribute meeting minutes and will serve as contact for Associate Directors regarding spending within the II budget.

Raducha announced that L&S has asked DIS to investigate the concept of an administrative hub within II, noting that this is a campus-wide initiative to build-in redundancies within the administrations of programs and ways to collaborate for efficiency. Raducha and Dickson will be contacting II programs to discuss this. She also announced, with thanks, that Natalia Aiello in Global Studies has agreed to serve as the Ingraham Hall building manager on behalf of II; Alice Cassidy in LACIS has agreed to serve as back-up building manager. She also noted thanks to Ronnie Hess for the improvements to 206 Ingraham.

Item 3:

“Highlights of the Final Report of the Secretary of Education’s Commission on the Future of Higher Education, *A Test of Leadership-Charting the Future of U.S. Higher Education*, September 19, 2006,” was distributed for review. Williams announced that the “Big 6” university and college associations have taken a pro-active approach with responses to the report. Raducha also noted that she serves on the L&S APC where the Spellings Report has been discussed especially with regard to re-accreditation issues.

Bousquet asked for reports of any new developments that arose from the September Title VI grants administration meetings regarding FLAS and NRCs. No discussion was offered from the floor.

Item 4:

The International Institute Budget 2006-2007 Draft for Approval – October 2006 APC Meeting” was distributed for review. Raducha called for discussion of the budget. Bousquet explained that the \$40,000 earmarked for development augment approximately \$200,000 spent in the Division every year for development activities. He also noted that the salary cost of the UW Foundation person working full-time in the Division offices is contributed by the UW Foundation. An example of the costs credited to the II budget for development would be the travel expenses of the UW Foundation employee for II program development. Bousquet also gave the example that the development work is progressing; the Division started with \$200,000 but it now has \$1.4 million in pledges and money raised.

APC members requested correction of Schedule A: Herrera and Kidd have accepted recruitment offers with CREECA and International Studies as partners. Tishler asked for clarification of the process to apply for Distinguished International Visitors. Bousquet responded that the visitor is usually “in residence” for at least a short period and should be a person of high standing and possess the ability to interact with more than one program. Examples of previous visitors include Ambassadors. Requests for Distinguished Visitors should be directed to Bousquet. Curtin asked for the rationale in charging the cost of 206 Ingraham chair replacements to the International Institute and suggested that such funds should be directed toward collaborative activities instead. Bousquet noted that the chairs are primarily used for the benefit of Institute programs and come under the category of infrastructure.

Bousquet pointed out that \$10,000 is committed in the budget for the administrative support of the Middle East Studies Program. MES was not funded in the NRC competition for the current grant period. Williams described proposal reviewer comments as inaccurate, but noted the lack of a strong graduate program, and weak enrollments in languages. Schatzberg suggested that other NRC programs may be able to help sift through the comments and provide help in future competitions. Bousquet will ask Schamiloglu to present a report on the comments in the next APC meeting and proposal for funding.

It was agreed that the unassigned \$5,250 in the budget should be designated as discretionary funds. Dickson will send out a call for proposals by December 1 for review at the December APC meeting with a deadline of January 30, 2007 for decisions.

December 1, 2006 was also determined as the deadline for Distinguished International Visitors proposals.

Schatzberg described the AIDS course developed by Keller and Delehanty as an example of previous IS Major – UG Capstone Course funding [\$5,000]. Schindler noted that the AIDS course was taught under the general 600-level topics course within the IS major. Rumble asked for clarification of proposals being limited to the IS major. Schindler clarified that the IS course numbers are a structure within which all area programs can submit ideas. Curtin pointed out that the funds for the capstone course were intended to provide a starting-point for faculty to think about collaborative teaching and that other sources of funding were used for the AIDS course, including Global Studies. Curtin announced that Pevehouse had planned to create a process for proposals to the IS Major but has not completed this. Bousquet indicated that II could accept proposals for capstone courses.

The outline “Administration of Associate Director Fund” was distributed.

The budget was approved with changes to discretionary funds.

In response to a question from the floor, Raducha noted that II funds not expended in a fiscal year lapse and are not carried over.

Item 5:

A paragraph listing the members of the Ad Hoc Committee on Strategic Planning was distributed. [committee consists of Lousie Young (Chair), Mike Cullinane, Michael Curtin, Jo Ellen Fair, Guido Podesta, Francine Hirsch, and as ex-officio, Aili Tripp, and Joan Raducha.] Young acknowledged previous strategic planning work headed by Michael Curtin and reported to the APC that the Ad Hoc Committee has divided the work of the committee into three segments: planning, implementing, and monitoring. In Fall they will focus on collaborative research, including evaluation of the research circle model or consideration of other models. In Spring they will focus on diversification of

resources as well as issues affecting undergraduate and graduate education. Young announced that some Ad Hoc Committee meetings and topics will be posted on the II web site and that an update of the committee's work will be presented to the APC by the December meeting.

Item 6:

An amended International Institute Charter – Draft 2006 was distributed. Raducha explained that although a change in the governance section of the Charter had been made in 2003, she found no evidence in past meeting minutes that the new structure had been reviewed or a revised Charter had been ratified by the APC. Raducha suggested the APC consider ratification of the distributed draft which reflected only the 2003 changes which have been followed in practice since that time. Curtin called for a review of the governance structure noting that the language of the Charter should reflect ownership and community among Institute member programs, stating that the current language of the Charter is “dean-centered.”

Raducha clarified that the current request is only to ratify changes made in 2003 with a review planned but never carried out. She suggested that operating principles would be discussed within the strategic planning process currently underway. Marx Ferree suggested that the terms used in the Charter should be defined. Tripp stated that she and the members of the Ad Hoc Committee on Strategic Planning believe that membership and governance of the Institute are outside the work of strategic planning. Marx Ferree noted that the current Charter allows no provision for amendment.

Bousquet agreed to send an email call for a committee to review the Charter to APC members [following consultation with L&S, the governing partner of the International Institute]. The APC agreed to approve the Charter draft as is, pending committee review.

Bousquet announced that his discussions with individual programs have shown that funding support for grad students is a high priority in programs. He has been actively seeking funds to support grad student pre-dissertation research with some success. He stated that alumni of various programs need to be identified as donors and that the expected donations from alumni did not necessarily need to be large but that building a core of supportive donors is key. He noted that about 1/3 of the target of \$100,000 had been raised from the Division on International Studies Advisory Board and plans will be developed for distribution of the funds.

Curtin described recent Global Studies efforts to build the Scott Kloeck-Jenson fund; including a recent additional donation of \$10,000 from the Jenson family. Marx Ferree described the recent efforts by Elizabeth Covington and herself on behalf of CGES with DAAD, the American Council Warburg Chapter, and the Philanthropy Council. Young described recent efforts of EAS with the Korea Foundation.

The meeting was adjourned at 2:45 p.m.