

Draft Minutes of the International Institute APC October 19, 2005

Present: G. Bousquet, E. Covington, M. Curtin, C. Farry, M. Ferree, N. Thayer Hart, R. Hess, B. Kaiser, M. Kenoyer, C. Meschievitz, G. Podesta, G. Shaffer, H. Rennie, P. Rumble, M. Schatzberg, S. Smith, A. Sutton, J. Tishler, A. Tripp, A. Vargas, C. Williams, L. Young

1. The APC reviewed the minutes and approved them with a friendly amendment.
2. Gilles Bousquet introduced the topic of fund raising and how to boost levels of entrepreneurial activities for programs and the Institute as a whole. He noted that the UWF had just hired a full time development specialist (Kevin Krapf) for international studies, a huge increase in institutional commitment and capacity that we can take advantage of. Gilles wants to help programs interested in raising new kinds of funds. Two program chairs, Louise Young (East Asia) and Myra Ferree (CGES), then briefly described recent activities their programs have launched to raise funds from donors, the state, and others. Programs interested in doing more in this area were encouraged to contact Gilles or Cynthia.
3. The APC had a lengthy discussion of long term space needs of the Institute and member programs. Nancy Thayer Hart from the Quality Improvement Office facilitated the discussion, and captured the comments of the group in a report (attached). An ad hoc space planning group was formed, with initial members Mark Kenoyer, Guido Podesta, Michael Schatzberg, Jonathan Zeitlin and Sharon Dickson. Other members may be added at a later date. More planning will need to be done in second semester to insure our needs are considered by campus planners and L&S.
4. Directors and staff of Title VI centers discussed issues facing the programs as they finalize their applications to the Department of Education. Gilles will be discussing high priority needs of the programs with Dean Gary Sandefur in the near future, and programs were urged to send Gilles an email noting their top 2-3 needs. The Institute commitment to a joint Title VI assessment and evaluation effort in the third year of the next cycle was confirmed. Some programs expressed interest in getting assistance from the Language Institute to address the need for advanced language proficiency and testing.

The meeting was adjourned at 11:30 a.m.